

FORM NO. 2

**FORM FOR REGISTRATION OF A COOPERATIVE SOCIETY WITH LIMITED LIABILITY UNDER
THE ASSAM COOPERATIVE SOCIETIES ACT, 2007 (ACT 4 OF 2012)**

1. Name of the proposed society:							
2. The registered address of the proposed society:							
a) House No./ Bye lane:							
b) Locality:							
c) Post office:							
d)P.S:							
e)Vill/ Town:							
f) Mouza:							
g)Circle:							
h) Contituency:							
i)Sub-division:							
j)District:							
3. Area of operation of the society:							
4.Objective of the society:							
5.Language in which the books & records will be maintained:							
6.(i). Each member shall pay an admission fee of Rs.:							
(ii). Subscribe at least one share of the value of Rs.:							
Sl No.	Name	Father's/Husband's name	Age	Postal address	Occupation	Equity partipation	Signature
<p>Checklists of documents---</p> <p>*NA-Not Applicable</p> <p>*SC-Send By Courier</p>							
Copy of the treasury challan depositing the registration fee is enclosed herewith.							
Proceedings of the Inaugural General Meeting with 4 (Four) copies of the Bye-laws duly signed by the Chairman of the Inaugural General Meeting are enclosed herewith.							
<p>SCHEDULE-A</p> <p>ASSAM COOPERATIVE SOCIETIES ACT, 2007 (ACT-IV OF 2012)</p>							

COOPERATIVE PRINCIPLES

The cooperative principles are guidelines by which cooperative societies put their values into practice.

1st Principle: Voluntary and open membership:

Cooperative societies are voluntary organization, open to all person able to use their service and willing to accept the responsibilitys of membership, without gender, social, racial, political or religious discrimination.

2nd Principle: Democratic member control:

Cooperative societies are democratic organization controlled by their members, to actively participate in setting their policies and making decisions. Men and women serving as elected representative are accountable to the members. In primary cooperative, members have equal voting rights. (one member, one vote) and cooperative society at other levels are also organized in a democratic manner.

3rd Principle: Members' economic participation:

Members contribute equitably to and democratically control, the capital of their cooperative societies. At least part of that capital is usually the common property of the cooperative. Members usually receive limited compensation, if any, on capital subscribed as a condition of membership. Members allocate surpluses for any or all of the following purposes: developing their cooperative societies, possibly by setting up reserves, part of which at least would be invisible, benefitting members in proportion to their transaction with the cooperative society, and supporting other activities approved by the members.

4th Principle: Autonomy and independence:

Cooperative societies are autonomus, self help organization controlled by their members, If they enter into agreements with other organizations, including goverments, or raise capital from external sources, they do so on terms that ensure democratic control by their members and maintain their cooperative autonomy.

5th Principle: Education, Training and Information:

Cooperative societies provide education and training for their members, elected representatives, managers, and employees so that they can contribute effectively to the developments of their cooperative societies. They inform the general public particularly young people and opinion leaders-about the nature and benefits of cooperation.

6th Principle: Cooperation among cooperative societies:

Cooperative societies provide education and training for their members, elected representatives, managers, and employees so they can contribute effectively to the development of their cooperative societies. They inform the general public particularly young people and opinion leaders- about the nature and benefits of cooperation.

7th Principle: Cooperation among cooperative societies:

Cooperative societies serve their members most effectively and strenthen the cooperative movement by working together through local, national, regional and international structures.

8th Principle: Professional Management:

Cooperative societies are managed in a professional manner in running their affairs.

Undertaking

I/We hereby declare and undertake to abide by the eight principles of cooperation in case of default at our end,we shall be liable for legal action as stipulated under relevant law.

SCHEDULE-B

Matters to be incorporated in Bye-Laws

1. Name and address
2. Area of operation
3. Objectives and function
4. Membership
5. Authorized share capital
6. Capital and Fund
7. Annual General meeting
8. Special general meeting
9. Amendment
10. Board of Directors
11. Chief Executive officer
12. Appointment of net profit
13. Investment of fund
14. Reserve fund
15. Dividend
16. Books and Accounts
17. Audit
18. Liability of Members in case of winding up

Undertaking

We, the members of the proposed do hereby agree to incorporate all the matters as stated in Schedule B (Guidelines) in our bye-laws under the provisions of the Assam Cooperative Societies Act, 2007 and rules framed thereunder. We understand and agree, that any omission or misstatement in the same, shall attract legal action as stipulated under the relevant law.

Signature of the Applicant