

GOVERNMENT OF ASSAM  
ANIMAL HUSBANDRY & VETERINARY DEPARTMENT  
DISPUR ::: GUWAHATI-6

**ORDERS BY THE GOVERNOR OF ASSAM**

**NOTIFICATION**

Dated Dispur the 7<sup>th</sup> February, 2018

No. VFV.551/2017/11: The Governor of Assam is pleased to constitute the “District Level Vigilance and Monitoring Committee of Veterinary Institutions and Veterinary Services (DLVMC)” in each district of Assam with the following members who will monitor the services and progress of the Veterinary domain in the districts as per the terms of reference described in enclosed annexure ‘A’.

Members

1	Deputy Commissioner of the concerned district	Chair person
2	Member of Parliament or his representative	Member
3	MLAs representing different constituencies of the district	Member
4	CEO, Zilla Parishad	Member
5	Chairman, Municipality Board of district HQ	Member
6	District AH & Veterinary Officer	Member Secretary
7	Executive Engineer, Public Health & Engineering	Member
8	DFO of concerned division	Member
9	Lead Bank Manager of the district	Member
10-13	Four Social Workers to be selected by the Hon’ble M.P & Hon’ble M.L.A.	Members
14	One Veterinary Officer from KVK operating in the district	Member

**Term of Reference at Annexure- ‘A’**

Sd/- M. Gogoi, IAS  
Commissioner & Secretary to the Govt. of Assam,  
A.H. & Vety. Deptt., Dispur

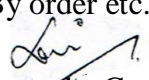
Memo No. VFV.551/2017/10-A

Dated Dispur the 7<sup>th</sup> February, 2018

Copy to :

1. P.S. to Hon’ble Minister, A.H. & Vety. Deptt. Dispur for kind appraisal of Hon’ble Minister
2. P.S. to Addl. Chief Secretary to the Govt. of Assam, A.H. & Vety. Deptt., Dispur for kind appraisal of Addl. Chief Secretary.
3. P.S. to Commissioner & Secretary to the Govt. of Assam, A.H. & Vety. Deptt., Dispur for kind appraisal of Commissioner & Secretary.
4. P.S. to Secretary to the Govt. of Assam, A.H. & Vety. Deptt., Dispur for kind appraisal of Secretary.
5. Director, A.H. & Veterinary, Assam, Chenikuthi, Guwahati-03 for information and necessary action. He is requested to issue the Notification to the concerned officer of the Vety. Hospital/ Dispensaries as designated in the Notification
6. The Director, Dairy Development, Assam, Khanapara, Guwahati-22 for information and necessary action. He is requested to issue the Notification to the concerned officer of the Vety. Hospital/ Dispensaries as designated in the Notification
7. The Registrar, Assam Govt. Press, Bamunimaidan, Guwahati-21 for publication in the next issue of the Assam Gazette
8. Office copy

By order etc.

  
Joint Secretary to the Govt. of Assam,  
AH & Vety. Deptt., Dispur

**TERMS OF REFERENCE FOR DLVMC**

1. Animal production, supply of quality seeds to farmers, employment generation through animal farming, food safety of the food products of animal origin, animal welfare, and maintenance of animal health through treatment, preventive vaccination, surveillance and monitoring are some of the important domains of veterinary profession.
2. As the department is mainly responsible for increasing the productivity level of food of animal origin so as to meet the ever increasing demand for meat, milk and egg, besides other products of animal origin, therefore, there is increasing demand of its efficient and quality based services especially at farmers' level. The present system of evaluation and monitoring in these aspects by the departmental procedures needs to be augmented so that service delivery to the stakeholders become more productive especially in terms of employment generation, increasing the productivity of livestock and disease control.
3. The District Level Vigilance and Monitoring Committee (DLVMC) under the chairmanship of the Deputy Commissioner will monitor the progress of implementation of various schemes and projects of Veterinary domain.
  - a. Evaluate the performance of the Veterinary services of the districts including Hospitals, Veterinary Dispensaries, Veterinary FACs, AI centres, Animal and poultry farms and other institutions (including financing authorities, banks etc) dealing with veterinary services.
  - b. The DLVMC will review the overall adherence to norms, inter-sectoral collaboration, community participation and wild life health including conservation efforts for endangered species of animals/birds.
  - c. The DLVMC will evaluate the measures undertaken for food safety and food security of animal origin and the preventive measures undertaken to contain/ control the common diseases among livestock and poultry by way of regular and periodic vaccination and deworming.
  - d. The DLVMC will make assessment of the need of the veterinary institution for its development of infrastructure/ facilities.
4. The meetings of the committee shall be held at 3 months interval.
  - a. Notice calling meeting shall state the date, time and place at which such meeting will be held and shall be served upon every member not less than 15 days before the date appointed for the meeting.
  - b. Such notice shall be issued by the Member Secretary of the committee in consultation with the chairperson and shall be accompanied by an agenda
  - c. One third of the members will form a quorum of meeting.
5. Meeting agenda will include progress of the district in respect of the state and central level action plans related to animal productivity and disease control, surveillance and monitoring among other aspects as needed for the district.
  - a. Evaluation of the performance of the Hospital/Dispensary Management Committees.
  - b. Constructive engagement and participation of all concerned departments in case of multi-sectoral intervention.
  - c. Recommend corrective measures to ensure that the objectives of the department are achieved and delivery of services are ensured
  - d. Address public complaints and public grievances related to the department

(3)

- e. Evaluation of the performance indicator score cards submitted by the Hospital/Dispensary Management committees.
- f. To monitor the functioning of the Animal/ Poultry farms located within the district and to assess the problems and prospects.
- g. Assessment of the performance of SHGs (livestock/poultry related) and status of bank financing under various schemes and projects by financial institutions

Proceedings of the meeting will have to be submitted to the Commissioner & Secretary to the Govt. of Assam, AH & Veterinary Department, Dispur with a copy to the Director, AH & Veterinary Department, Assam, Guwahati-3.



Joint Secretary to the Govt. of Assam,  
AH & Vety. Deptt., Dispur