


**Notice Invitation Quotation**

Sealed quotations are invited from Reputed Manufacturer /Authorized Dealer/Suppliers for supply of some Laboratory Equipments for the DBT funded project entitled "*Characterization of Kisspeptin and Kiss 1 gene during reproductive cyclicity and pregnancy in Assam local and crossbred cows*", Department of Veterinary Physiology, CVSc., AAU, Khanapara, Guwahati – 781022. The details of the items/ specifications and terms and conditions are available in the Office of the Principal Investigator, Department of Veterinary Physiology, College of Veterinary Science, AAU, Guwahati -781022 on payment of Rs. 100/- in the form of DD or IPO drawn in favour of the Comptroller, AAU, Jorhat. The last date for submission of quotations is 15 days after the publication of this NIQ in local daily news paper. The details may be downloaded from web site <http://www.vetbifguwahati.ernet.in> .

  
(A. Chakraborty)  
Director of Research (Vety)  
Assam Agricultural University,  
Khanapara, Guwahati-22.



**GENERAL TERMS AND CONDITIONS:**

1. Any item offered/quoted should conform to the technical specifications desired by the purchaser. However items / equipments with better specification at comparable same prices may be accepted.
2. The Check list & compliance statement (**technical specification desired and offered**) along with separate sheet of **Terms & Conditions** should invariably accompany the quotation both as **'hard copy'** and **'soft copy'** typed in MS word in A4 size paper in landscape orientation (Font size 12, Times New Roman) in the prescribed format (Annexure-I & II), without which the quotation shall not be considered. Simply pasting of desired specification in column offered specification will be summarily rejected when not supported with documents.
3. In case the tender document is downloaded from the website, the bidder shall have to deposit Rs. 100.00 in the form of Bank Draft drawn in favour of The Director of Research, College of Veterinary Science, AAU, Khanapara, Guwahati-22.

**INSTRUCTION TO BIDDERS**

1. All Quotations should mention in the cover of the Envelope distinctly the Name of the Item, Item No., NIQ Ref. No., Bidder's Name & Address, Contact No. etc. as shown below:-

**QUOTATION FOR SUPPLY OF ..... (Item name & No.) FOR THE DBT FUNDED PROJECT ENTITLED "CHARACTERIZATION .....CROSSBRED COWS", CVSc., AAU, KHANAPARA**

**NIQ REF NO. ...., DATED....., LAST DATE FOR SUBMISSION.....**

<b>From: M/s</b> _____ _____ _____ _____	<b>To,</b> <b>The Principal Investigator and Professor,</b> <b>DBT funded project entitled</b> <b><i>"Characterization.....crossbred cows"</i></b> <b>Department of Veterinary Physiology,</b> <b>Faculty of Veterinary Science</b> <b>Assam Agricultural University</b> <b>Khanapara, Guwahati- 781022</b> <b>Assam, India</b>
<b>Contact No.:</b> _____	
<b>Email:</b> _____	

2. In all cases standard Technical literature preferably printed & supplied by manufacturer concern on each of the items is/are to be offered.
3. Dealership certificate on the offered products in case of dealer/s.
4. List of reputed organizations/Institutions, where similar orders have been executed (copies of the purchase/work orders will have to be enclosed).
5. Up-to-date Sales Tax clearance certificate (*for vendors outside the State of Assam*)/VAT

Registration Certificate indicating also the TIN number (*for vendors from within the State of Assam*) of the firm will have to accompany the quotation to be submitted.

6. *If the offered price is inclusive of all taxes, the detail breakup of the different taxes should be shown separately.*

7. Details of nature and maximum period of **warranty** offered by the Bidder/Vendor should be clearly mentioned.

8. After Sales Service: The name & address & Ph. No. of the nearest available authorized service centre to FVSc, Khanapara should be stated in the quotation.

9. **NOTE:** The bid documents are not transferable and the firm's seal and signature of the authorized official must appear on all the papers and envelopes submitted.

10. At the time of delivery/Installation the supplier should stick a Sticker in a suitable side of the instrument/Machine indicating the following:-

- The name of the company/supplier:-
- Date of Delivery:-
- Department/Office:-
- Date of Installation:-
- Expiry date of warranty period as per tender:-
- Date of start for AMC:-
- Contact No.:

(Anubha Baruah)

Principal Investigator, DBT funded project entitled  
“*Characterization.....crossbred cows*”  
Department of Veterinary Physiology, College of  
Veterinary Science, Assam Agricultural University,  
Khanapara, Guwahati. 781022.

### **TERMS & CONDITIONS:**

(Please note the term ‘both foreign & indigenous’ wherever mentioned, means the term is applicable to both foreign & indigenous purchase)

### **01. Rates:**

Rates quoted for indigenous items must be on FOR **College of Veterinary Science, Assam Agricultural University, Khanapara**, on DOOR DELIVERY Basis, with break-ups as per details below (For import items please refer ‘Additional Terms for imported goods’ below).

Break-ups of cost:

- (a) Basic Price
- (b) (+) Central Excise Duty, if any
- (c) (+) VAT/ Central Sales Tax (On Sub-Total Price, including Excise Duty, if any)
- (d) (+) Freight & Insurance Charge, if any
- (e) (+) Installation & Commissioning Charge, if any
- (f) Grand Total F.O.R. CVSc., AAU, Khanapara, Guwahati, Price

Note: Vague terms like “packing, forwarding, transportation etc. extra” without mentioning the specific amount will not be accepted. Such offers shall be treated as incomplete and rejected. Bidders shall indicate their rates in clear/visible figures as well as in words and shall not alter/overwrite/make cutting

in the quotation. In case of a mismatch, the rates written in words will prevail.

**02. Validity (Both foreign & indigenous):**

Quoted rates must be valid for minimum 120 days.

**03. Earnest Money (Both foreign & indigenous):**

All firms are required to submit Earnest Money along with the Quotation. A demand draft @ 2.5% of the quoted price only in favour of the **Director of Research (Vety.) , Assam Agricultural University, Guwahati-781022** is to accompany the bid document and should be clearly mentioned in the forwarding letter. No tender will be considered unless earnest money at the rate mentioned above is submitted. No interest will be paid on the amount of earnest money. In case of unsuccessful bidder, the EMD amount will be refunded .However, in case of successful bidder; the same will be kept as security till the warranty period after installation of the equipment is over.

**In the interest of the Bidder, Earnest money should be submitted separately for each instrument. The office of the undersigned is not bound to release /refund partial amount against unsuccessful bidding of part of the items quoted. The forwarding letter must include details of earnest money deposited**

**04. PENALTY FOR DELAYED DELIVERY (for both foreign & indigenous):**

In case of supply order for the SCIENTIFIC EQUIPMENTS/ APPARATUS, the date of delivery should be strictly adhered to. In the event of delayed delivery, installation & commissioning i.e. after the expiry of the period as agreed by both the parties, the vendor shall be liable for a penalty deduction at a percentage of the value of the undelivered equipment subject to a maximum of 10% (ten percent) as detailed below:

@1% up to one week;

@2.5% up to two weeks;

@5% up to three weeks;

@10% for four weeks and above

For the purpose of this clause, part of the week is considered as a full week. In case of delayed delivery, the Chairman, Purchase committee, CVSc. AAU, Khanapara, Guwahati reserves the right not to accept the subject consignment.

**05. IN CASE OF INDIGENOUS SUPPLIES,**

The goods should be insured against theft, loss or breakage during transit and insurance charges should not exceed 1% of the cost of material supplied, the rates of Sales Tax, Excise Duty etc. (as applicable) should be clearly indicated.

**07. PRE-INSTALLATION REQUISITES (Both foreign & indigenous):**

Pre-installation requisites (electrical/floor/space/air-conditioning etc.), if any should invariably be mentioned clearly. Installation/ Training will be the full responsibility of the supplier/ Indian Agent.

**08. GENUINE PRICING (Both foreign & indigenous):**

Vendor is to ensure that quoted price is not more than the price offered to **any other customer in India** to whom this particular item has been sold, particularly to other SAU/ IIT/ICAR Institutes and other Government Organization. Copy of the latest price list for the quoted item, applicable in India, must be enclosed with your offer.

**09. EXCISE DUTY:**

The Institute is exempted from payment of Customs vide Govt. Notification No. 51/96-Customs, dated 23.07.1996 and /Central Excise Duty exemption in term of Govt. Notification No. 10/97-Central Excise dtd. 01.03.1997 with Regn.No. TU/V/RG-CDE (500)/2012, dated 14.09.2012.

**10. VAT:**

For a vendor within the State of Assam, appropriate VAT (to be deducted at source) will be applicable. For exemption from Octroi, wherever required, the Institute will issue necessary certificates.

**11. Entry Tax/Road Tax:**

**Entry Tax, Road tax if applicable will have to be borne by the Bidder. The office of the undersigned will only provide signed documents and all official works related to Road Tax /Entry Tax will have to be done by the supplier.**

**12. DELIVERY:**

- (a) **Delivery of goods at CVSc., AAU, Khanapara, Guwahati,** will have to be maximum within 45 (Fourty five) days from the date of issue of the Purchase Order.
- (b) **SAFE DELIVERY OF GOODS:** All aspects of safe delivery shall be the exclusive responsibility of the vendor. At the destination site, the cartons will be opened only in the presence of CVSc., AAU, Khanapara, Guwahati user/representative and vendor's representative and the intact position of the seal for not being tempered with, shall form the basis for certifying the receipt in good condition.
- (c) **NO PART DELIVERY:** Part shipment will not be allowed.

**13. Mode of Payment for Indigenous Purchase** (For import items please refer 'Additional Terms for imported goods'):

(1) Payment for Indigenous Purchases will be maximum within 45 days from the date of successful delivery and installation of goods at CVSc., AAU, Khanapara, Guwahati, generally through A/C payee cheque. In case payment is to be made by DD, the Draft commission will be deducted from the bill amount.

Note: Please note as per Institute's norm advance payment is not allowed for any purchase.

**14. The offers (Both foreign & indigenous)** submitted by telex/ telegram/ fax/ E-mail etc. shall not be considered. No correspondence will be entertained on this matter.

**15. Late and delayed tender (Both foreign & indigenous):**

Late and delayed tender will not be considered. In case any unscheduled holiday occurs on prescribed closing the next working day shall be the prescribed date of closing.

**16. Conditional tenders not acceptable (Both foreign & indigenous):**

Conditional tenders shall not be accepted on any ground and shall be rejected straightway. In other word, printed conditions mentioned in the tender bids submitted by vendors will not be binding on CVSc., AAU, Khanapara, Guwahati. All the terms and conditions for the supply, payment terms, penalty etc. will be as those mentioned herein and no change in the terms and conditions by the vendors will be acceptable.

**17. Specifications are basic essence of the product (Both foreign & indigenous):**

It must be ensured that the offers are strictly as per our specifications. At the same time it must also be kept in **mind that merely copying our specifications in their quotation shall not make firms**

**eligible for consideration.** A quotation has to be supported with the printed technical leaflet/literature (wherever applicable) and the specifications mentioned in the quotation must be reflected/ supported by such printed technical leaflet/literature model quoted/tendered specifications should invariably be highlighted in the leaflet/literature for easy reference.

**18. Enquiry during the course of evaluation not allowed (Both foreign & indigenous):**

No enquiry shall be made by the bidder(s) during the course of evaluation of the tender till final decision is conveyed to the successful bidder(s). However, the Committee/its authorized representative and office of. CVSc., AAU, Khanapara, Guwahati can make any enquiry/seek clarification from the bidders. In such a situation, the agency shall extend full co-operation. The bidders can also be asked to arrange demo of the offered items, in a short period notice, as such the bidders have to be ready for the same.

**19. The acceptance of the quotation(Both foreign & indigenous)** will rest solely with the Chairman, PPC, Faculty of Vety Sc., Khanapara & CPC., AAU, Jorhat, who in the interest of the Institute is not bound to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received without assigning any reasons.

**20. Force Majeure (Both foreign & indigenous):**

If the performance of the obligation of either party is rendered commercially impossible by any of the events hereafter mentioned that party shall be under no obligation to perform the agreement under order after giving notice of 15 days from the date of such an event in writing to the other party, and the events referred to are as follows: (I) any law, statute or ordinance, order action or regulations of the Government of India. (II) Any kind of natural disaster and (III) Strikes acts of the Public enemy, war, insurrections, riots, lockouts, sabotage.

**21. Termination for default (Both foreign & indigenous):** Default is said to have occurred:-

- If the supplier fails to deliver any or all of the services within the time period(s) specified in the purchase order or any extension thereof granted by FVSc., AAU, Khanapara, Guwahati
- If the supplier fails to perform any other obligation(s) under the contract. If the vendor, in either of the above circumstances, does not take remedial steps within a period of 30 days after receipt of the default notice from. CVSc., AAU, Khanapara, Guwahati (or takes longer period in spite of what . CVSc., AAU, Khanapara, Guwahati may authorize in writing), . CVSc., AAU, Khanapara, Guwahati, may terminate the contract/ purchase order in whole or in part and forfeit the EMD as applicable. In addition to above, CVSc., AAU, Khanapara, Guwahati, may at its discretion also take the following actions: CVSc., AAU, Khanapara, Guwahati, may procure, upon such terms and in such manner, as it deems appropriate, goods similar to the undelivered items/products and the defaulting supplier shall be liable to compensate CVSc., AAU, Khanapara, Guwahati, for any extra expenditure involved towards goods and services obtained.

**22. Applicable Law (Both foreign & indigenous):**

(a) The contract shall be governed by the laws and procedures established by Govt. of India and subject to exclusive jurisdiction of Competent Court and Forum in Guwahati, India only.

(b) Any dispute arising out of this purchase shall be referred to the **Director of Research (Veterinary), Assam Agricultural University, Khanapara, Guwahati-22** and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the **Director of Research (Veterinary), Assam Agricultural University, Khanapara, Guwahati-22**. The decision of such Arbitrator shall be final and binding on both the parties.

**23. ADDITIONAL TERMS FOR IMPORTED GOODS**

Following terms besides the fore mentioned terms will be applicable in case of foreign purchases:

All Items including for imported items, the code should be strictly F.O.R., CVSc., AAU, Khanapara, Guwahati Campus of the University. Logistic expenditures towards Customs Duty,

Clearing Charges, Transportation cost etc. should be included in the rate and shown separately.

► In case of Irrevocable Letter of Credit the following points should maintain strictly:-

i) **MAWB No. & HAWB No. & Forwarder's Name** (To Whom Release order should be issued by the negotiating bank) should immediately informed by the Principal through Fax to the Buyer 10 (ten) days before dispatch of the equipment. FAX applicable.

ii) Bank Charges outside India, if required, will have to be borne by the Manufacturer/ Principal.

**24. Rates:** Quoted rates should be in CIF/CIP Kolkata terms and charges to be stated in the following break-ups:

(a) Ex-works value

(b) + Documentation & Handling Charge, if any

(c) + Approximate Estimated Overseas Freight to be paid at actual against authentic documents and monetary receipt

(d) + Estimated Overseas Insurance Charge to be paid at actual against authentic documents and monetary receipt (In case the firm holds open insurance policy, the Insurance Certificate relating to the consignment will have to be provided). Transportation charge (if any ) up to CVSc, Khanapara should be mentioned.

(e) Total CIP/CIF Kolkata value.

**25. After Sales Service:**

In case of imported items, foreign manufacturing firms should indicate facilities available for after sales service, detail address and contact number of their local representative in India without which their offers are liable to be ignored.

**26. Delivery:**

(a) Delivery of goods at CVSc., AAU, Khanapara, Guwahati, will have to be maximum within 95(ninety-five) days from the date of issue of the Purchase Order.

(b) Delivery at Kolkata Airport only: As we do not have clearing agent in any other Airport/Seaport, delivery is to be made only at Kolkata.

(c) While transshipment will be allowed, part shipment will not be allowed.

**27. Payment:**

(a). Above \$10,000.00: By an irrevocable letter of Credit at CIF/CIP Kolkata value negotiable through any overseas branch of State Bank of India/ with unrestricted provision.

(b) Below \$10,000.00 by FDD as given below:

(i) 100% Payment Basis: On request by the supplier/s 100% payment by FDD will be made. In this case on receipt of your Order Acknowledgement an FDD will be established for total ordered value, thereupon, a Xerox copy of the FDD will be sent to you which will enable you to send the materials. On satisfactory receipt and acceptance of the materials or satisfactory installation and commission of the equipment the Original FDD will be sent to you.

Note: Please note FDD/LC will not be opened unless and until Letter of Acknowledgement in original is received at The responsibility of delivery upto destination i.e. CVSc., AAU, Khanapara, Guwahati, directly from the principal (Even in case of firms having subsidiary office in India). The Indian agents are therefore advised to submit quotation after consultation with their respective principals).

**28. Customs Duty:**

The Institute is generally exempted from payment of Customs Duty vide GOI Notification No.51/96-Customs, dated 23.07.96, with Regn. No. TU/V/RG-CDE (500)/2012, dated 14.09.2012. [CUSTOMS DUTY EXEMPTION CERTIFICATE WILL BE MADE AVAILABLE BY THE INSTITUTE IN REGARD TO QUOTES IN FOREIGN CURRENCY ONLY [ NOT AGAINST QUOTES MADE BY A FIRM IN INDIAN CURRENCY, UNLESS THE CONCERNED FIRM IS A FOREIGN HOLDING COMPANY WITH 'FDI' CERTIFICATE ISSUED BY THE MINISTRY OF

FINANCE, GOVT. OF INDIA ].

**29. Agency Commission:**

The percentage of ex-works value to be paid to Indian agent in equivalent to Indian currency as agency commission as applicable will have to be clearly stated in the quotation wherever applicable.

**30. Country of Origin:**

While Country of Origin Certificate will not be insisted, the same however will have to be stated in the Original Invoice for payment through LoC.

**31. LoC Amendment:**

LoC/FDD amendment charges due to mistake on the part of the supplier, if any, will have to be borne by the supplier.

(Anubha Baruah)


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## Particulars & desired specifications of the equipments.


Sl.No	Name	Specification	Qty.	Remarks
1	Portable Colour Doppler Ultrasound machine	<p>Weight : 1 to 7.5 Kg</p> <p>Power : Battery operated (rechargeable)</p> <p>Backup : Minimum 1 ½ hr. - 5 hours</p> <p>Rechargeable time: 2-4 hrs.</p> <p>Monitor : LCD/LED</p> <p>Display size : 8 to15"on screen display</p> <p>a)Brightness</p> <p>b)Contrast</p> <p>c)Date &amp; time</p> <p>d)Animal specification</p> <p>Screen type : Touch/Type</p> <p>Probe :a) linear rectal probe 5 to 10 MHz</p> <p>b)Convex trans abdominal 2.5 to 7.5 MHz</p> <p>Connectivity : a) Blue tooth</p> <p>b) USB</p> <p>c) Computer/laptop</p> <p>Storage &amp; save option. : Internal memory capacity should be 1 GB/1000 USG images or more.</p> <p>Input &amp; out put : Video output for external screen /laptop, print facility with printer should be available.</p> <p>Focus &amp; depth levels : Equipment should have minimum 6 depth levels, minimum focus 5 levels, minimum 4 TGC levels, minimum 8 dynamic levels &amp; multiple average of slow medium, medium fist and fist display modes and also have be more imaging with minimum 5 selectable focus zone positions, focus point for its probe adjustable reason of interest full screen zoon in minimum 3 selectable steps with automatic focus, frequency according to depth and measurement of distance in both live and posin image.</p> <p>Software : It should have processing via digital beam-former, real veterinarian software, minimum 16 true emission channels, multi-zone focusing &amp; 256 shades of gray and software upgradeable with evaluative hardware &amp; firmware upgrade (FPGA) free of charge.</p> <p>Ellipse and Trace: Ellipse and trace with touch freeze button, cinereview for frame by frame, loop and measurements' calculations on images from clips and selectable grid of 10mm x 10mm division and body marks.</p> <p>Image strong format : Multiple Image strong formats Viz. Jpeg (Jpeg), Bitmap (.Bmp), Raw Data Format (Image), Clip Strong Formats Raw Data Format (Image)</p> <p>Certification: Equipment should be backed by certification complying CE Marked to Council Directive 93/42/EEC, ISO 13485/ISO</p>	1 No.	

	<p>14001/ISO 9001/EMAS/UL.All manufacturer certifications to be produced at the time of delivery/installation.</p> <p>Accessories : Equipment should be supplied in very sturdy easy to carry case with inbuilt battery recharger(1 additional), minimum 32GB memory stick, ultrasound gel, leather carrier bag including spacer and sun protector</p> <p>Post Sale Service: Equipment should come with onsite post sale service back-up and free of charge facility to train the user on equipment's working and use at the time of installation.</p> <p>Additional probe such as trans vaginal and cardiac may be quoted separately.</p> <p>Warranty period must be 2 years or more.</p>	
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(Anubha Baruah)  
P.I.

  
(D. J. Dutta)  
Co -P.I.

  
(Dipak Bhuyan)  
Co - P.I.

  
(Champak Barman)  
Co - P.I.